

**ELK MEADOWS SPECIAL SERVICE DISTRICT
ADMINISTRATIVE CONTROL BOARD
OF BEAVER COUNTY, UTAH
FEBRUARY 22, 2019
COUNTY COMMISSION CONFERENCE ROOM**

APPROVED MINUTES

Members Present – Dee Draney; Chairman, Paul Burgon; Vice Chairman, Mike Dalton; Member, Ron Torgerson; Member;

Electronic Participation – Gaye Christiansen and Phil Emerson

Members Absent – Shane Gadbaw

Officers Present –Jeremy Carroll; District Manager, David White; District Treasurer, Leo Kanell; District Attorney and Heidi Eyre

Electronic Participation – None

Officers Absent – None

Audience – Mark Direske

9:00 a.m.

Call to Order – Dee Draney called the meeting to order at 9:00 a.m. stating that a quorum is present.

Review and Approve January 25, 2019 Minutes. The board reviewed the January 25, 2019, minutes for approval and corrections if necessary. There were some grammatical corrections made to the minutes.

Motion – Paul Burgon made the motion to approve the minutes with corrections. Mike Dalton seconded subject to grammatical changes. All approved without objection.

The approved minutes will be posted to the Beaver County Website at www.beaver.utah.gov.

Overview of Current Operations: Jeremy Carroll

Flow Measurements – Jeremy reported that the Forest Service spring is flowing up to 8 gpm and the Puffer Spring is producing 45- 50 gpm the tanks are full.

Jeremy reported that he turned off the pond over president's day weekend just to keep the tanks full.

Jeremy also reported right now they are feeding the pond about 20 gallons per minute and the pond is at approximately 2.1 million gallons. Jeremy hasn't been able to get to the triple chair spring to read that meter.

Leo Kanell stated that we should not be trying to fill the pond or store water. Leo also stated that we need to release all the water and the pond needs to be drained before April 1. Water storage is supposed to occur before November 1 of each year.

Mike Dalton stated that the ponds need to be filled by October 31 and drained by March 31.

Jeremy will turn the water going to the pond off.

Water System – Jeremy reported that the water system is doing very well.

Update on the Alarm- Jeremy reported that the alarm was ordered and received and that he plans to install it on the lid. It is a solar powered wireless probe that goes all the way down in the tank. Jeremy ordered the alarm with the bigger antenna so he can shoot it to the monitor at the fire house and view it as needed.

Dee asked if it is still in the plans to redo the controls at Puffer Spring. Jeremy responded that it is but the bid they received was very high. Dee requested that instrumentation for the Puffer Spring pumps be placed on the agenda for the next meeting.

Jeremy commented that the ideal set up for Puffer Spring would be for 2 pumps one in use and one on standby for emergencies. In the event that one pump goes out he could just switch a valve and the other pump would go on.

Jeremy stated another issue is that there is only one source of power. If the power goes out the pumps are out of commission but a backup generator would resolve this problem.

Ron Torgerson commented that Ruby's Inn has their system set up similar to what Jeremy is suggesting with a backup pump. Jeremy responded that a backup pump and backup power source would take some pressure off when filling the pond up. Dee commented that this would come before the instrumentation and should be priority one.

Jeremy will install the alarm as soon as he gets a break in the weather and can dig the tank out.

Roads – Jeremy reported that the roads are snow covered. He is working on the Upper lodge road trying to widen it out a bit as it is getting pretty narrow.

David commented that at the last meeting we had discussed the fire hydrants being covered with snow. Jeremy reported that after the last meeting he had dug them out but they are buried again.

David asked if Jeremy had thought about hiring someone to help clear the fire hydrants. Jeremy stated that he has been looking but has not been able to find anyone. Jeremy commented that he can do them by digging around with the backhoe and then cleaning up with a shovel.

Dee commented that you can also use a snow blower and then dig them out with a shovel.

Dee still wants notice sent with the next billing asking homeowners to help remove snow from their own hydrants as discussed in the last meeting.

Equipment Status – Jeremy reported that the equipment is holding up well. There is normal wear and tear on the blade for the plow and the loader is doing awesome.

Fire Department Status – Jeremy reported that he held a training meeting a week ago and had a good turnout. There were approximately 11-13 people that showed up. Jeremy went over the big engine, where the tools are, and how to start the engine and warm it up. Jeremy reported that there are currently 4 drivers that are trained to drive the big engine.

EMSSD:

Update – Water Rights– Leo Kanell reported that there is a lot going on with water. He is working on getting Kent's Lake to sign the segregation agreement.

Leo started corresponding with their attorney who indicated that they were going to sign the agreement. Shortly after the Kent's Lake Board hired Cary Carpenter as a private consultant. Cary provided a report to them and they sent Leo a bill for one thousand twelve dollars. Kent's Lake board then passed a resolution that if the shareholders request them to do the work, and they require services in order to process the application, the shareholder has to pay for it. Leo contacted Kent's Lake and told them he has not seen the report and is not going to pay for it until he has seen it.

Leo stated they then sent a revised bill stating this work was done before the resolution was passed so they would not make them pay for it. Leo also stated they did bill seven hundred seventy dollars for their attorney fees for consulting on this.

Leo stated that after Cary provided Kent's Lake the report he set up a meeting with the Division of Water Rights and Nathan Moses. That meeting caused more confusion for Kent's Lake about the water and they are not going to sign the segregation agreement.

Leo stated they really feel like maybe they don't need to segregate it out and if that's the case maybe we can just do the change application.

Leo stated originally we had about 69 shares that were processed. When that was processed there were 30 shares Conrad Koning owned, the 69 and the 30 were all involved in some orders. At that same time there were about 33 shares Mount Holly homeowners owned those were processed and we now own all of those shares.

Leo also stated that he needs to talk to Nathan at the Division of Water Rights to discuss this. The water rights have already been processed, and are up on the mountain, maybe we don't need to do the segregation.

Dee commented to clarify the Mount Holly HOA water shares we own would make it so we wouldn't have to segregate.

Leo states that there are some orders dealing with those water rights so maybe we just need to talk with the state and clarify that those are all processed and file the change application. We could do that with a change order and include the other shares.

Leo states that he does not think they should pay Kent's Lake until they have signed our applications.

Leo commented that he was contacted by the Capozza family they are considering selling their property for possible development and are interested in banking water.

Mike Dalton commented that before we consider this we need to determine if it is feasible to service the property. Discussion was held as to the location of the property and existing infrastructure. It was determined that it would not be in the best interest of EMSSD to bank water for them at this time.

New Business:

The hiring committee will interview the top 2 or 3 candidates and make their recommendation at the next meeting.

Review and Approve Monthly bills and Accounts Payable – David presented the bills that have been paid since the last meeting and the accounts payable to the board for approval.

David reported that Honen would not cover the breakage of the window as it was not covered under their warranty and the cab was not part of the last recall.

David also reported that there is a pretty good balance in the accounts now. Some of that is a result of the abandoned lots that Shane has been selling as they have paid the back fees.

David commented that there are going to be some questions about services to those lots that will have to be addressed at some point.

Leo commented that we will need to figure out how were going to get water to those lots.

Motion – Paul Burgon made the motion to approve the financial reports, the bills that have been paid since the last meeting, and the accounts payable. Phil Emerson seconded. All approved without objection.

Motion – Ron Torgerson made the motion to adjourn at 10:00 a.m.

The next EMSSD meeting will be held on Friday, March 22, 2019 at 9:00 a.m. in the County Commission Chambers at 105 East Center Street, Beaver, UT.